

**BOROUGH OF EDINBORO  
COUNCIL REORGANIZATIONAL MEETING  
January 6, 2025  
6:15 PM**

- I. Call to Order
- II. **Nominations**
  - A. Mayor
  - B. Deputy Mayor
- III. **Council Committee & Liaison Appointments (by Mayor)**
  - A. Mayor will review requests and email the appointments
- IV. New Business
  - A. **Solicitor Appointment**
    - 1. Reappoint Timothy Wachter and Knox Law Firm
  - B. **Legal for labor issues**
    - 1. Reappoint Mark Wassell and Knox Law Firm
  - C. **Appoint engineering services: Greenman-Pedersen Engineering, Deiss & Halmi Engineering, HRG Engineering, KLH Engineering, and Mark J. Corey & Associates, as needed**
  - D. **Designate depositories of funds: PLGIT & Marquette Savings Bank**
  - E. **Designate local paper of circulation: Meadville Tribune and/or Erie Times-News**
  - F. **Authorize signers on all bank accounts: Mayor, Finance Committee Chair, & Deputy Mayor**
  - G. **Emergency Management Coordinator: Reappoint West Erie County Emergency Management Agency and Shawn Wroblewski**
  - H. **Building Code Official & Inspector: Reappoint Building Inspection Underwriters**
  - I. **Board/Commission Appointments**
    - 1. Zoning Hearing Board
      - a) R. Joseph Bufalino 01/01/2025 – 01/01/2030
  - J. **Fee Schedule Resolution 1-2025 - ACTION**
  - K. **Appoint Erie County Tax Collection Committee Representatives Resolution 2-2025 – ACTION**
  - L. **Appoint Erie Area Council of Governments Representatives Resolution 3-2025 – ACTION**
- V. Adjourn

# BOROUGH OF EDINBORO COUNCIL

## AGENDA

January 6, 2025

6:15 PM Reorganizational Meeting (separate agenda)

Regular Meeting to follow

### Call to Order Regular Council Meeting by Mayor

#### I. Pledge of Allegiance

II. **Roll Call:** Kelly Gheres \_\_\_\_, Pat Davis \_\_\_\_, George Gast \_\_\_\_, Amanda Frantz-Mamani \_\_\_\_, Mark Eisert \_\_\_\_, Mary Ann Horne \_\_\_\_, Aaron Gast \_\_\_\_, Cole Montanye \_\_\_\_, Braydan Hartshorn \_\_\_\_, Solicitor Tim Wachter \_\_\_\_, Borough Manager Jason Spangenberg \_\_\_\_.

#### III. Approval of Minutes

- December 9, 2024 regular meeting

#### IV. Public Participation

"Please give name, address, and organization which you represent (if any)."

A.

#### V. Old Business

##### A. Committee Reports –

##### 1. Finance Committee – Chair

- a) **Approve bills** paid December 23, 2024 totaling **\$362,116.04**; and paid January 6, 2025 totaling **\$13,283.36** **ACTION**
- b) **Approve payroll** paid December 12, 2024 totaling **\$100,435.40**; and paid December 26, 2024 totaling **\$86,311.33** **ACTION**

2. Ordinance Review Committee – Chair

3. Personnel Committee – Chair

- a) Openings for Committees –

- Planning Commission 1 alternate

4. Public Safety – Chair

5. Recreation/Lake/Environment – Chair

6. Street, Buildings, and Grounds- Chair

##### B. Solicitor's Report

1.

##### C. Management Reports

1. Manager's Report

##### 2. Finance/HR

- a) **Resolution 4-2025 for the annual disposition of records – ACTION**

3. Emergency Management

4. Police

- a) Monthly report – FYI

5. Code Enforcement/Planning/Zoning
6. Public Works
7. Sewer
8. Recreation
9. Water
10. Refuse/recycling

**D. Community Liaisons**

1. University Liaison – Pat Davis
2. Erie County Planning Liaison – Aaron Gast
3. EVFD Board Liaison – Mary Ann Horne
4. PA Municipal League – Mary Ann Horne
5. Municipal & Water Authorities – Aaron Gast
6. Washington Township – George Gast
7. Watershed Association – Mary Ann Horne
8. Boroughs Association – Aaron Gast
9. Lakeside Association – Pat Davis
10. Metropolitan Planning Organization – Aaron Gast
11. Edinboro Community & Economic Development – Pat Davis
12. Erie Area Council of Governments – Pat Davis, alt. Aaron Gast

**VI. Communications**

- 1.

**VII. New Business**

- 1.

**VIII. Adjournment**

**2025 EDINBORO BOROUGH COUNCIL MEETINGS: 2<sup>nd</sup> Monday; meeting 4<sup>th</sup> Monday of the month only as needed. January 6, January 27, February 10, February 24, March 10, March 24, April 14, April 28, May 12, May 28, June 9, June 23, July 14, July 28, August 11, August 25, September 8, September 22, October 13, October 27, November 10, November 24, December 8, December 22, beginning at 6:30 PM**