



THE BOROUGH OF EDINBORO
Building and Zoning Department

124 Meadville Street // Edinboro, PA 16412
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APPLICATION ~Roof Repair / Replacement

Property Address: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Parcel #: \_\_\_\_\_ Property type: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Phone: \_\_\_\_\_ Owner Email: \_\_\_\_\_

Contractor: \_\_\_\_\_ PA Reg #: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project: House \_\_\_ // Accessory Structure \_\_\_ // Repair \_\_\_ // Replacement \_\_\_ // Pitch \_\_\_\_\_

Sheathing \_\_\_\_\_ // Underlayment \_\_\_\_\_ // Ice Guard \_\_\_\_\_ Rows (See Worksheet Attached)

Material: Shingle \_\_\_ // Metal \_\_\_ // Rubber \_\_\_ // Other \_\_\_\_\_

Project Cost: \$ \_\_\_\_\_ Area: \_\_\_\_\_ Total Squares or Square feet

Description of project: \_\_\_\_\_

- 1. If structural members need to be repaired or replaced a building permit may be required in addition to this Zoning Permit.
2. New materials shall be installed in accordance with manufacturers specifications.
3. Complete and proper disposal of discarded materials is required. If a dumpster is utilized for disposal, it shall not be placed on any Borough right-of-way.
4. The contractor is required to provide their PA Registration information and their Certificate of Insurance to the zoning department, if they do not carry workers' compensation coverage they will need to complete an Affidavit of Exemption.

Owner or Contractor Signature \_\_\_\_\_ Date \_\_\_\_\_

Building & Zoning Department Only - (Fines may be assessed for starting work without permit) Flood zone: \_\_\_ / Site Plan: \_\_\_ / Building Permit \_\_\_ / Fines \_\_\_

Received: \_\_\_\_\_ Approved \_\_\_ - Denied \_\_\_ - Additional Information Requested \_\_\_

Permit #: \_\_\_\_\_ Invoice #: \_\_\_\_\_ Notes: \_\_\_\_\_

Payment: \$50 Cash \_\_\_ - Check \_\_\_ (NO. \_\_\_\_\_) - Money Order \_\_\_ - Charge \_\_\_

Building & Zoning Administrator \_\_\_\_\_ Date \_\_\_\_\_ Owner/contractor contacted to pick-up permit/placard \_\_\_\_\_

CASHIERED ON: \_\_\_\_\_ BY: \_\_\_\_\_

This document is for your information and does not need to be submitted with Application

**§27-503. Permits and Certificates.**

1. *Zoning Permits.* In order to be approved, an application for a zoning permit must show compliance with this and other appropriate Borough ordinances. Applications shall contain information relative to the proposed construction and use in sufficient detail to inform the Zoning Officer of the scope and extent of the proposed development. The exact details required, including sketches, plot plans as well as the number of copies, time limits and fees for such applications shall be determined by the Borough. Permits will be required for: [Ord. 585]

- A. The erection, adaptation, alteration, or remodeling of any building or structure or portion thereof. [Ord. 585]
- B. The moving of any building or structure.
- C. The use or change in use of a building or structure.
- D. The change or extension of a nonconforming use.
- E. The construction of sidewalks, driveways, sewer lines, sewer connections, water lines and connections and for any change in contour of land which affects the stormwater drainage.
- F. The erection, adaptation or alteration of any sign or billboard.
- G. Any physical change or alteration which changes the outside appearance or dimensions regardless of cost, i.e., aluminum siding, new roof, etc.
- H. The erection, adaptation, alteration or remodeling of any accessory building less than 192 square feet in area. As well as any activity covered by §27- 106 of this Chapter. [Ord. 585]

